



**MILITARY DIVISION, STATE OF IDAHO
IDAHO BUREAU OF HOMELAND SECURITY**

4040 W. GUARD STREET, BLDG. 600
BOISE, IDAHO 83705-5004

C.L. "BUTCH" OTTER
GOVERNOR

THE ADJUTANT GENERAL
LAWRENCE F. LAFRENZ

December 3, 2008

To help you comply with the annual chemical inventory reporting required by the Federal Emergency Planning and Community Right-to-Know Act (EPCRA) the State of Idaho would like to announce the continuation of Tier2 submit. Tier2 submit is available at no cost at: <http://www.epa.gov/emergencies/content/epcra/tier2.htm> Please note that the TIER II form has changed this year.

For your 2008 submission, the State of Idaho is requesting the latitude and longitude coordinates for your site(s). When your Tier II's are completed, please name your file and e-mail them, with **TIER 2 Submission** in the subject line, as an attachment to tier2@bhs.idaho.gov. To name your file, please use the following format: **2007-County ID-Facility** which includes: 1) The year you are reporting 2) The Idaho Transportation Department county identifier available on our web page at <http://www.bhs.idaho.gov/Pages/Hazards/HazardousMaterials/TierII.aspx> and 3) The name of your facility. **For example: 2007-1A-SafeChem.** When your electronic submission is completed, use either the "create electronic file", or "create complete paper report" button. This will ensure all the information required by the State of Idaho is included.

If you elect not to file electronically, please mail your **State of Idaho** submission to:
Idaho Bureau of Homeland Security
ATTN: Tier II's
4040 Guard Street, Bldg. 600
Boise, ID 83705-5004

Listed on our website, you will find the information for the LEPC's in the State of Idaho. Also listed are those Fire Departments that are accepting electronic submissions for 2008 with the e-mail address for submissions.

If you have questions, or require additional information please refer to our website at: <http://www.bhs.idaho.gov/Pages/Hazards/HazardousMaterials/TierII.aspx> You can also reach Mark McClaine at 208-272-4491, or I can be contacted at (208) 422-5723.

Thank you for your continuing efforts in making Idaho a safe place to live.

Sincerely,
Mary Halverson

Mary Halverson
Idaho Bureau of Homeland Security